

# 29th Council Meeting

22<sup>nd</sup> April 2006  
Enterprise House, Springkerse Business  
Estate, Stirling

SACP

Scottish Association  
of Children's Panels

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**99<sup>th</sup> Council Meeting**  
**22<sup>nd</sup> April 2006**

**Enterprise House, Springkerse Business Estate, Stirling**

**99.1 Sederunt and Apologies**

**Present:** Aileen Philp(Aberdeen), Gill Bayfield (Aberdeenshire), Joyce Noble (Argyll& Bute) Marilyn Stenhouse (Clackmannanshire), Margaret Easton (Highland), Barry McGugan (Inverclyde), Billy Burke (Midlothian), Linda Benton (N Lanarkshire), Gordon Adamson(Scottish Borders), Ann Lee (West Dumbartonshire), Marjory Blaikie (East Ayrshire)

**Apologies:** Charles Robertson (Angus), Stephen Panton (S Lanarkshire), Paul Maynard (Dumfries and Galloway), George Reoch(Glasgow 5), Susan McMenemy (N Ayrshire) Margaret Gaughan (Glasgow 4), Angela McGroarty (Glasgow 3)

**99.2 Record of previous meeting**

Proposed: Barry McGugan      Seconded: Linda Benton

**99.3 Matters Arising**

- i) 98. 7 Contact permission sheets for SACP database have been distributed to trainee panel members through CPTUs.
- ii) 98.11 No response has been received from Scottish Executive to letter requesting information on number of unallocated cases.
- iii) 98.13 There is considerable variation between areas in the number of Hearings and training sessions panel members are expected to attend in order to be reappointed. There is also considerable variation in methods used by areas to contact panel members in order to arrange hearings and to find emergency substitutes for panel members who cannot attend a hearing. Areas also differ in the way in which they recognise the service of panel members.

**99.4 Correspondence**

Letter from Chic Robertson confirming that he will continue to act as an SACP representative for his area for the time being.

**99.5 Business Plan 2006-7**

- Ann Lee, George Reoch and Margaret Easton attended a meeting with the Lennox Partnership to discuss the presentation and content of the next business plan.
- Focus will be on a restricted range of achievable targets, in line with the constitution and the requirements of the Scottish Executive. This will include the setting up of a database and the use of the internet.

**99.6 Chairman's Report**

- (i) *CHRG & CHF* Details of recent CHRG and CHF meetings have already been emailed to representatives. These two bodies have met in their present

form for the last time. SACP will look to be represented on the new body being set up by SEED.

- (ii) *Children's Law UK*. This organisation has secured funding for 2006-7 and has distributed its mission statement. Next meeting is 10<sup>th</sup> June. SACP will seek to retain funding for continued involvement as it enables an exchange of experience and good practice found throughout the UK and beyond through international links.

### **99.7 Database Update**

- Marilyn Stenhouse has received the Microsoft Office 2003 software to be used in the creation of a database and has had returns from several areas. Some areas have not had meetings of panel members at which contact forms can be distributed.
- A letter will be sent to panel chairs in areas without representation highlighting the fact that there is a vacancy for a representative from their area and asking them to advertise the AGM of SACP.
- When finance is available the SACP information leaflet will be reprinted.

### **99.8 Treasurer's Report**

- From the date of this meeting, all expenses must be claimed within three months of the date incurred and must be accompanied by itemised receipts. Claims not meeting these requirements will not be met.
- A deposit has been paid to the printers for the annual report and to the conference venue.
- B. McGugan to report on cost of purchasing printers compatible with current laptops and capable of coping with extended print runs.
- M. Stenhouse will have Secretary's laptop serviced. It may have to be replaced with one more suitable for current increased demands for database management.

### **99.9 Press Secretary's Report**

- Due to sudden illness Press Secretary could not attend the meeting or provide a report.
- Articles for inclusion in the Communicator should be sent to Diane Watt.

### **99.10 Consultation Reports**

Some areas have had meetings at which panel members discussed the proposals set out in the paper produced for CPAG. Responses have been sent to the consultation sub-committee and a response based on opinions collated will be sent to SEED.

### **99.11 Conference Reports & Future Conferences**

- Reports have been received from B. Burke (Getting it Right for Everyone: promoting self esteem and resilience in learning) and from M. Easton and J. Noble (Supporting Young People Too). These will be submitted for inclusion on website.

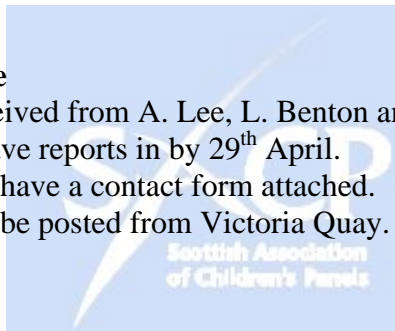
- List of conferences in next months was circulated. It is hoped to send delegates to the following:
  - 19/5/6 (Edinburgh) Supporting the care of traumatised children
  - 30/5/6 (Edinburgh) Managing & Dealing with problems (persistent youth offending)
  - 31/5/6 (Renfrew) Their future is working
  - 31/5/6 (Aberdeen) Get out of my face! It's not fair!, recognising and managing oppositional defiant disorder
  - 13/6/6 (Glasgow) Autism Spectrum Disorders
  - 25/8/6 (Edinburgh) An Appetite for Life: young children, food & eating
- Representatives are reminded to send forms to the Treasurer so that an accurate record can be made for accounting purposes.
- A list of conferences attended will be distributed to representatives to help inform local panel members.

#### **99.12 Date & Venue of AGM**

24<sup>th</sup> June 2006 at 10am in Patio Hotel, Aberdeen. Contact Gill Bayfield to confirm attendance by 14<sup>th</sup> June. Numbers must be confirmed to hotel 72 hours prior to the meeting.

#### **99.13 Annual Report Update**

- Reports have been received from A. Lee, L. Benton and G.Reoch. G. Bayfield and M. Stenhouse to have reports in by 29<sup>th</sup> April.
- This year's report will have a contact form attached.
- The annual report will be posted from Victoria Quay. Three volunteers are required to assist.



#### **99.14 AOCB**

None

#### **99.15 Next meeting AGM (see 99.12)**